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| **healing to wellness court***Referral*11**process/Procedure Bench Card** |
| **successful identification and placement of participants requires fluid, prompt, and Strategic referral (points, junctions/junctures, hubs, connections, & links)** |
| Central & Continual Data Points/ Performance Measures# of days from Arrest/Incident to referral # of days from referral to ct. decision# of days from decision to initial hrg.# of days # . . . .  | (arrest-action to acceptance, etc.diagram (flow chart/logic model of whole process or referral routes)[encourage judge/court to develop, scan, and input here] |
| Points of Promotion/(Partners) considerations for /questions for x |
| Point Person/Coordinator | The Coordinator processes all referrals and presents them to subsequent Staffing Meeting. |  |
| Office of Prosecutor | The Prosecutor shall refer defendant-candidates to the Wellness Court with requisite documents upon identification of potential participant; shall review all other referrals and provide a written recommendation and/or prepare requisite plea documents or Order for Court/Team review. | □ |
| Office ofPublic Defender | The Public Defender shall refer candidates with requisite documents as well as provide advocacy to defendants – candidates in the referral process, assuring the defendant understands what rights are impacted as a Wellness Court participate; and shall review other referrals and provide a written recommendation. | □ |
| ProbationOffice | Probation shall refer candidates with requisite documents and review other referrals and provide a written recommendation. | □ |
| Police | Police Officer shall refer candidates to Prosecutor and review other referrals and provide a verbal recommendation at Staffing Meeting. | □ |
| Social Services | Social Services shall refer candidates to Prosecutor(Court) and review other referrals and provide a verbal recommendation at Staffing Meeting. | □ |
| Other  |  |  |
| text  |
| ProcedureProtocolProcessPath | Identification of Candidate/Potential Client □Initial Presentation to & Discussion with Candidate □Complete Application/Candidate Information Form □Create Candidate Record (requisite docs) □Legal Screening □Clinical Screening □Obtain Further Information (if required) □Team Meeting/Approval □ | Code Sections/Statutes |  |
| Court Rules |
| Resources/Technology  | [www.tlpi.org](http://www.tlpi.org), [www.nadcp.org](http://www.nadcp.org), [www.ndci.org](http://www.ndci.org), [www.au.edu](http://www.au.edu), etc.(any technology that would be useful – video conferencing, conference call, webinars, webpage, etc) | □ |
| “*quote*.”name |